



Illinois Department of Financial and Professional Regulation

Division of Professional Regulation

NAME OF EDUCATIONAL INSTITUTION:	Aurora University (Aurora, IL)
POSITION:	Director of Student Health Services
RESPONSIBILITIES:	<p>The Director of Student Health Services (SHS) is responsible for the leadership, management, and day-to-day operations and administration of student health services. The Director balances clinical and administrative duties, guides decisions regarding campus-wide prevention and wellness initiatives, and ensures that all clinical management guidelines, protocols, and practices reflect and are consistent with current standards and evidence-based research.</p> <p>Essential Job Functions:</p> <ol style="list-style-type: none">1. Establishes and executes all strategic oversight for the office in terms of staffing, budget, and health care initiatives by setting annual goals and priorities.2. Provides assessment and treatment of non-acute physical injuries and illnesses based on physician-approved protocols.3. Hires, trains and supervises two full-time Staff Nurses.4. Utilizes assessment data to determine student needs, examine emerging trends, identify gaps and benchmark best practices for implementation.5. Ensures health care services are in compliance with college health standards of care, applicable regulatory and licensing requirements, the mission of the University, etc.6. Provides individual health education based on specific health care need and refers to appropriate disciplines, community centers, Department of Health, etc. as indicated.7. Documents and maintains confidential medical record files, including medical record release protocols.8. Hosts and promotes annual preventative flu shot clinic.9. Implements and monitors systems and procedures related to state immunization laws.10. Liaises with key members of Aurora University and the community regarding health needs and services.11. Collaborates with Counseling and Psychological Services, including supervision and training of shared front desk student staff. <p>For full job posting: https://aurora.edu/hr/jobs/dir-stud-health-srvs.html</p>

MINIMUM QUALIFICATIONS:	Education: <ul style="list-style-type: none"> • Current RN license in good standing in the state of Illinois • Master of Science in Nursing and/or Advanced Practice Nurse • C.P.R. certified Experience: <ul style="list-style-type: none"> • Minimum of three years of leadership and relevant professional experience in health care services and administration • Supervisory and management experience including design, development, and direction of health-related programs and services, responsibility for quality of health care practice and outreach, fiscal management, and budget development preferred • Experience in higher education health care setting preferred • Telemedicine/telehealth experience a plus • Demonstrated competency in collaborating both within their units and across systems required
PREFERRED QUALIFICATIONS:	
TO APPLY:	<p>Please send resume with cover letter and contact information for three references including name, telephone and email address.</p> <p>EMAIL: jobs@aurora.edu FAX: 630-844-5650</p>